

Employment Application



Please complete all sections and print clearly.

Applicant Information

Full Legal Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Desired Salary: \$ _____ Date Available to Start _____

Position Applied For: Receptionist Reservation Specialist Animal Handler
 Bather/Groomer Management Other _____

Are You Available To Work: Full Time Part Time Seasonal/Temporary

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation based on the job description? *(If you are unsure as to the requirements of the position, please ask the company representative for more information prior to answering the question.)*

YES NO

List Hours Available Each Day:

| | Mon | Tue | Wed | Thurs | Fri | Sat | Sun |
|------------|-----|-----|-----|-------|-----|-----|-----|
| Start Time | | | | | | | |
| End Time | | | | | | | |

Are you legally eligible to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a crime in the past 7 years that hasn't been annulled, expunged, or sealed by the court? YES NO If yes, please explain? _____

Education

| | Name of School and City/State | Number of Years Completed | Degree Obtained and Course of Study |
|-----------------|-------------------------------|---------------------------|-------------------------------------|
| High School | | | |
| College | | | |
| Graduate School | | | |
| Other | | | |

Do you hold any professional licensing or memberships applicable to the role you are applying for?

YES

NO

If yes, please describe them (you need not disclose any group that may reveal information regarding race, color, creed, sex religion, national origin, ancestry, age, disability, marital status, veteran status, or any other protected status):

Skills

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain (*include any professional or trade certifications, designations, etc.*)

Computer skills (*please describe all applications, programs, software, etc.*)

References

Please list three professional references who are not related to you and are not previous employers

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Current and Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Have you ever been discharged or asked to resign from a position? YES NO

If yes, please explain: _____

Disclaimer and Signature

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time and if applications are being accepted, apply for current position opening.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation by the company to hire me. If I am hired, I understand that the Company or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such a change is specifically acknowledged in writing by the owners of the Company.

I understand, also, that I am required to abide by all the rules and regulations of the employer.

I attest with my signature below that I have given to the Company true and complete information on this application to the best of my knowledge and I authorize the Company to verify the accuracy and to obtain reference information on my work performance. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature: _____ Date: _____

All applicants will receive consideration for employment without regard to sex, pregnancy, age, race, color, creed, religion, marital status, civil union, familial status, domestic partnership, national origin, ancestry, affectional or sexual orientation, gender identity or expression, genetic information, atypical hereditary cellular or blood trait, disability, liability for service in the United States armed forces, citizenship or any other characteristic protected by federal, state or local laws. Our company will make a reasonable accommodation to known physical or mental limitations of a qualified applicant or employee with a disability unless the accommodation would impose an undue hardship on the operation of the company. If you would like to request an accommodation, please speak with a company owner.